

Mailings

Form # E10



 **Your Logo Here**
Company Address Line 1
Company Address Line 2

A

#10 Envelope, one color



 **Your Logo Here**
Company Address Line 1
Company Address Line 2

B

#10 Envelope, multi-color

Mailings

Form # Direct Mail Postcards


New Collection Pick-Up Schedule

Nobody likes surprises - which is why we are giving you advance notice of changes that will soon improve your residential trash collection service. These changes have been made in order to service you more consistently, effectively and with safety as the top priority. We sincerely apologize for any inconvenience.

EFFECTIVE JUNE 5, 2023
Your scheduled pick-up day for residential trash collection will move from TUESDAY to **MONDAY**



 Your Logo Here

 Your Logo Here

Company Address Line 1
Company Address Line 2

For further details, please visit

Please send name or address corrections to the address above.

EFFECTIVE JUNE 5, 2023


C Two-Sided Direct Mail Postcard

Dear Resident,

In 2024, your new trash collection day will be **Tuesday**. Due to the New Year's Day holiday, the first week of service will be delayed by one (1) day. Please refer to the calendar that was mailed to you or visit [\[link\]](#) to view your schedule.

Service Guidelines
Place your carts at least 3 feet apart and 3 feet away from any obstacles (trees, cars, mailboxes, etc.) to allow the automatic arm to lift and empty the carts. Place the wheels of cart toward the house.




 Your Logo Here

Company Address Line 1
Company Address Line 2

D Two-Sided Direct Mail Postcard

Mailings

Form # Invoice



Your Logo Here

Company Name
Address
City, State Zip

Page 1 of 1

INVOICE #
DATE 12/15/2023
ACCOUNT #

AMOUNT DUE: \$ 38.30

Statement Date 12/15/2023
Due Date 01/04/2024

Bill To: _____ *Location:* _____

DATE PAID _____ CHECK NO. _____ AMOUNT _____

For proper credit please return top portion.

DATE	REFERENCE	DESCRIPTION	QUANTITY	AMOUNT	TOTAL	
		Previous Balance			76.60	
		PAYMENTS RECEIVED				
11/30/23	1393	CHECK PAYMENT	1.00	-38.30	-38.30	
11/30/23	1393	CHECK PAYMENT	1.00	-38.30	-38.30	
		CHARGES THIS INVOICE				
01/01/24		(1) 96-gal 1X Wk	1.00	34.87	34.87	
01/01/24		Rental Fee - 96-gal	1.00	0.64	0.64	
01/01/24		MONTHLY PAPER STATEMENT FEE	1.00	2.75	2.75	
Invoice is for 1-month service period 01/01/2024-01/31/2024. Thanks for being				Current Charges:	38.26	
				Taxes:	0.04	
				Invoice Total:	38.30	
AGE	CURRENT	30 DAYS	60 DAYS	90 DAYS	FINANCE	Please Pay
AMOUNT	38.30	0.00	0.00	0.00	0.00	\$38.30

Account # 100101 Please pay the amount due. Mail us a check, stop by our office in
. give us a call, or **SAVE TIME AND PAPER** by paying online

RAD CURBSIDE

E

Customer Invoice

Mailings

Form # Brochure

Dear Resident of
WM and the City are proud to bring you convenient curbside recycling to your home. Your 64-gallon recycling carts will be delivered the last week of November through the month of December. If you do not receive your cart by Jan. 1, 2024, please contact WM. Please keep this guide for reference to your new service.

Waste & Recycling Collection Guidelines
Waste and recycling will be collected weekly on Mondays. Make sure all trash is bagged before placing in your cart.
Place recycling directly into your cart. **Keep loose plastic bags out of your cart and do not bag your recyclables.**

Cart Delivery
WM will distribute a 64-gallon recycle cart with a yellow lid to each residence starting the last week of November through December. The cart will be delivered to the end of your driveway. You do not need to be home when the cart is delivered. Please bring your cart to the office you receive it. Recycling service will start on January 1. **Please do not put the cart out before then.** If you do not receive your cart by January 1, please contact WM.

Important Cart Placement Information
Place your cart at least 3 feet away from all objects including your second cart, mailbox, car, or tree to enable the automatic arm to lift and empty the carts. The lid opening should face the street with the wheels of the cart facing your house. Please don't park your car in front of the cart as the truck will not be able to service your cart.

Please have your trash cart at the curb by 7 a.m. on your regular collection day.

For an additional trash cart, call the cost for an additional cart is \$45/month billed annually - \$48. Senior residents my call and request a smaller 64 gallon trash cart.

2023-24 Observed Holidays
Collections will only be delayed for the holidays that fall on Mondays. The following holidays will result in delayed collections.
Thanksgiving Day: November 23, 2023
Christmas Day: December 25, 2023
New Year's Day: January 1, 2024
Labor Day: September 3, 2024
Memorial Day: May 27, 2024
Independence Day: July 4, 2024
Thanksgiving Day: November 21, 2024
Christmas Day: December 25, 2024

Join at the importance of on Dec. 7 at 6 p.m. - 10 learn more about

4 Simple Steps to at Home

- 1. Select a Container and Space**
Select a container and place it where you generate recyclables - in the kitchen, pantry or home office. There's no wrong place to Recycle Right!
Best Practice: Set up several recycling containers around the house to collect bottles, cans, paper and cardboard.
Know what and how to with an easy-to-follow label. Visit wm.com/recyclelight to download a label in English or Spanish.
Best Practice: Place the sign on or above your container.
- 2. Label Your Recycling Container**
Best Practice: Place the sign on or above your container.
- 3. Collect Your Recycling**
Recycle clean and dry bottles, cans, paper and cardboard (flatware). Keep food, liquid and loose plastic bags out of recycling. Do not bag your recyclables.
Best Practice: Identify a place to store large, broken-down cardboard boxes until you can take them to your cart with your other recycling.
- 4. Set Up a Routine**
Create a simple routine to regularly empty smaller recycling containers throughout your home into a larger recycling container.
Best Practice: Take the recycling container with you each time you take out the trash.

Tagline
Buy. Get your regular bag of a house...
Fill. The bag may be empty to...
Go. Head off to work with...
For More Information

Scan to learn the 3 Basic Rules with how to

Your Logo Here

Great things happen when residents Recycle Right! When individuals recycle everyday items like those shown below, tons of new materials, time, energy and money are saved. Plus, the recycled materials become new products, and the cycle continues.

- Empty recyclable materials directly into your recycling cart - don't bag recyclables.
- Containers that hold food should be rinsed and free of food debris.

The following items may be recycled:

- Always Recycle**
 - Plastic Bottles & Containers
 - Glass Bottles & Containers
 - Food & Beverage Cans
 - Paper
 - Flattened Cardboard & Paperboard
- Do Not Include in Your Recycling Container**
 - NO Food or Liquids
 - NO Foam Cups & Containers
 - NO Green Waste
 - NO Batteries
 - NO Loose Plastic Bags
 - NO Sharp, Pointed or Heavy Items
 - NO Clothing, Furniture & Carpet

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Bulk Items
NEW LIMIT will pick up no more than 2 bulk items on your regular trash collection day. To schedule your pickup, visit wm.com or call [877-499-0492](tel:877-499-0492).

Bulk Items include:

- Carpet - please cut, roll and tie in lengths no greater than 4 ft.
- Appliances - remove appliance doors and Freon (Freon must be removed or will not collect)
- Large screens TV, 42" and up
- Furniture, mattresses and box springs - must be wrapped in plastic with duct tape
- Lumber - bundle and tie wood products in lengths no longer than 3 feet and 40 pounds. Lumber such as 2 x 4 to be bundled and tied in lengths of 36 inches and 40 pounds.
- If the truck picking up your trash leaves the bulk item, a separate truck will be sent to collect it.
- Bulky Construction debris is limited to 2 bundles of 40 pounds x 48 inches or two items such as 2 cabinet fixtures.

Non-acceptable waste
The following items are not acceptable for curbside disposal.

Automotive Products Antifreeze, batteries, brake fluid, tires, motor oil and filters, fuels, and more.	Electronics Computers, monitors, keyboards, MP3 players, televisions, DVD/CD players, tape players, VCR, cell phones, desktop printers, fax machines, and microwaves.
Garden Chemicals Fertilizers, insect sprays, herbicides, pesticides, and weed killers.	Mercury and Lithium-containing Items Batteries, compact fluorescent lamps, fluorescent tubes, thermometers, and thermostats.
Paint Products Paint, oak, glue, stain, sealer, thinner, and wood preservative.	Sharp, needles, and lancets Must be placed in a sealed, rigid, puncture resistant container.
Household Cleaners Ammonia, bleach, toilet cleaner, rust removers, tile/grout cleaner, upholstery cleaner, and more.	

Your Logo Here

Scan and plan How Recycling Works

Here questions? Please contact customer service at [877-499-0492](tel:877-499-0492)



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Two-Sided Trifold Direct Mail Brochure

To order, call: **877-499-0492**

northstarforms.com