


Shop

Form # 112

 Your Logo Here **TIRE CHANGE RECORD**

CHECK ONE TRUCK DOLLEY TRAILER VEHICLE NO. _____

WORK ORDER # _____ DATE OF CHANGE _____

TIRE SIZE _____ ODOMETER/HUMBOMETER READING _____

DRIVER/SERVICEMAN _____ WHERE CHANGED _____


CODE	Position		OFF		ON		NEW TIRE	RECAP	USED	RECAP
	TRK	TLR	MFG	BRAND	MFG	BRAND				
LF	1RO									
RF	1RI									
	1LO									
LD	1LI									
RD	2RO									
	2RI									
LFO	2LO									
LFI	2LI									
LRO	3RO									
LRI	3RI									
	3LO									
RFO	3LI									
RFI	4RO									
RRRO	4RI									
RRRI	4LO									
	4LI									

CODES - REASON FOR REMOVAL
 5 - Retreading 12 - Junk (note reason & tread depth) 16 - Other (Explain)
 13 - Stock 11 - Section Repair (note if need back)

ADDITIONAL INFORMATION _____

B Tire Change Record

Form # 128


 **Company Name**
SHOP COMMUNICATION

REPAIR MADE NOT ABLE TO DIAGNOSE—
 TEMP REPAIR MADE FURTHER WORK NEEDED
 NOT REPAIRED WHEELS NEED RE-TORQUE
 PART ON ORDER (SEE TIRE TECH BEFORE
 SCHEDULED FOR REPAIR PARKING)
 AT LATER DATE SPEAK WITH SHIFT LEAD
 COULD NOT DUPLICATE OR TECH REGARDING
 PROBLEM YOUR TRUCK (SEE NOTES)

THANK YOU!

www.northstarforms.com

C Shop Communication

 **Company Name**
SHOP COMMUNICATION

REPAIR MADE PART ON ORDER
 TEMP REPAIR MADE NOT ABLE TO DIAGNOSE—
 NOT REPAIRED FURTHER WORK NEEDED

WO# _____

NAME _____

THANK YOU!

donc@northstarforms.com (877)499-0492 Form# 128.2111(5x7)

D Shop Communication 5x7

Shop

Form # 128

ATTENTION

Wheel Re-Torque Required

Truck # _____ DATE ___/___/___

Attention Driver:

A wheel end service was performed on this truck that requires the wheel(s) to be re-torqued.

Please turn in this card with the white VCR after operating this vehicle.

Thank you for helping us keep YOU SAFE!

Wheel Position *(circle locations)*

		RRO	RROT	
RF	RP	RR1	RRIT	RT

LF	LP	LRI	LRIT	LT
		LRO	LROT	

Scheduled on WO# _____

Form # 153

Maintenance record

OVERHEAD ADJUSTMENT AND SPARK PLUG REPLACEMENT ISXG AND ISLG

Mechanic Name _____

Date _____

Unit # _____

Miles _____

Hours _____

Spark plugs replace _____

Inspect coils _____

Intake set at _____

Exhaust set at _____

Install new valve cover gasket _____

Check oil level / Amount added _____

Check coolant / Amount added _____

Inspect belt and replace if need _____

Check charging system / Reading _____

ISL engines need an overhead adjusted at 2000 hours spark plugs at 1500 hours

ISX engines need an overhead adjusted at 2000 hours spark plugs at 1000 hours

Mechanic Signature _____

donc@northstarforms.com (877) 499-0492

SHOP COPY

Form #153

E Shop Communication, Wheel Re-Torque Required

F Maintenance Record,
Overhead Adjustment and Spark Plug Replacement

Shop

Form # 150g

PREVENTIVE MAINTENANCE INSPECTION

HAULING COMPANY
 Preventive maintenance is a requirement of WCI and Sec. 396.3 of the Federal Motor Carriers Safety Regulation Handbook.
PM-A INSPECTION
PM-B ANNUAL D.O.T. INSPECTION ITEMS
 Use a mark in the column to indicate no repair or adjustment needs to be made. Use an X in column to indicate a repair needs to be made. Use an NIE in column to indicate vehicle not equipped.

TYPE OF PM PERFORMED:
 DATE: _____
 UNIT #: _____
 ODOMETER: _____
 CHASSIS HRS: _____
 RO #: _____

CHECK	Code	INT	CHECK	Code	INT	CHECK	Code	INT
CAB/DRIVE			Check and adjust tire pressure, record current PSI & tread depth below.			Rear suspension system for damage, cracks, or excessive wear	A/E	
Obvious leaks under engine, transmission & rear axles	A/E					Differential(s) pinion bearing for looseness or leaks	B/E	
Operation and adjustment of door, door latches, and hinges; lubricate	A					Differential(s) housing, bolts and gaskets for looseness or leaks	B	
Condition & operation of seats, seat adjusters & seat belts; lubricate	A	/32				Replace differential filter, if applicable	B	
Clutch pedal travel - top & bottom	A	/32				Differential(s) oil level	A	
Air pressure - holding and leaked off	A/E	/32				Clean differential(s) breather vent	B	
Air leaks on brake application, not to exceed 3# in one minute	A/E	/32		/32	/32	Inspect rear brakes, drums & wheel seals	A/E	
Bleed down air pressure, enter alarm pressure setting	A/E					ENGINE		
Enter air governor cut off pressure	A	/32		/32	/32	Raise cab or hood, check mounting, pivot points, hinges & latches	A	
Enter engine governed RPMs	A	/32		/32	/32	Replace engine oil & fuel filters, inspect and clean magnetic plug, if applicable	B	
Enter engine oil pressure - warm Lo idle # High idle #	A	/32		/32	/32	Drain fuel/water separator, if applicable	B	
Operation of dash gauges, interior lights, and switches	A					Service cooling system filter, if applicable	B	
Enter engine oil pressure - warm Lo idle # High idle #	A					Pressure test radiator cap	B	
Operation of heater, defrosters & other accessories	A					Pressure test cooling system	B	
Operation of horn, air and electric	A					Inspect radiator cap is clearly marked for coolant type	B	
Cycle hydraulic system	A					Service power steering filter, top off system	B/E	
Operation of parking brake	A/E					Service emissions systems, if applicable	B	
Operation of speedometer and tachometer	A					CARB/CA Districts only: Inspect and clean OEM engine and DEC3 tags on engine	B	
Operation of transmission and clutch	A					CARB/CA Districts only: Inspect and clean DEC3 tags on emissions control device	B	
Operation of Tag or Pusher Axle	A					Coolant level: Add water or antifreeze as required. Record Deg. protection	A	
Operation of windshield wipers & washers	A/E					Test cooling system conditioner; add as required. Test pH	B	
Steering wheel play and tube steer column shaft	A/E					All belts for condition & proper adjustment	A	
Condition of underdash wiring	A					Alternator mounting brackets & related wiring	A	
Condition of windows, slides & regulators; lubricate	A/E					Air compressor & mounting	A/E	
Condition of exterior mirrors	A					Water pump bearing for looseness	A	
Check Sun Visor	A					Check fan blade and fan shroud for cracks & condition	A	
Safety equipment, fire extinguisher, spill kit	A					Service air compressor filter, if applicable	A/E	
CARB/CA Districts only: Inspect OEM or retrofit emission control system indicator/lights	A					Air compressor intake hose for cracks or wear	A/E	
CARB/CA Districts only: Inspect CARB door label - pre 2007 engine model	A					Start engine; inspect filters, gaskets & fuel lines for leakage	A/E	
WALKAROUND						Check for leaks & coolant hose condition while under pressure	A	
Wheels, nuts, and studs for looseness or cracks or wheel tilting	A/E					Check the air induction system for cracks or leaks; check clamps	A	
Wheel bearing reservoirs for correct level and leaks if applicable	A/E					Air cleaner restriction - maximum 20 inches of vacuum	B	
Axle flange nuts, gaskets & seals for looseness or leakage	A/E					Clean & blow out radiator	B	
Irregular tire wear or mismatched tires	A/E					All visible bolts, engine mounting, hoses & wiring harnesses	A	
Record tire pressure in pounds on tire chart - correct pressures as needed	A/E					Fuel pump & governor seals - report if broken or missing	A	
Check PTO, Lubricate shaft	A					Throttle linkage & return springs lubricate	A	
						Test engine shutdown systems	A	

BODY INSPECTION

CHECK	Code	INT	CHECK	Code	INT	CHECK	Code	INT
WALKAROUND			INSIDE			FRONT END LOADER		
1) Inspect body mounts and fasteners	A/E		1) Inspect access ladder and door for damage, lubricate as necessary	A		1) Lubricate and inspect Forks and Arms for damage and wear	A	
2) Inspect entire body for holes and damage if applicable	A		2) Inspect floors and channels (tracks) for wear	A		2) Lubricate and inspect Fork cross shaft bearing	A	
3) Inspect rails, frame and bed for cracks and damage if applicable	A/E		3) Inspect wear blocks and fasteners	A		3) Lubricate and inspect Fork cylinder, mounts and pins	A	
4) Inspect hydraulic tank mounts and fasteners	A		4) Inspect ejector panel or pushout blade for damage	A		4) Lift arm cylinder, mounts and pins	A	
5) Check hydraulic tank level	A		5) Inspect and lubricate cylinder pivots, anchors, pins and wear points as needed	A		5) Lift arm stop pads	A	
6) Service hydraulic tank breathers	B		6) Inspect cylinders for signs of leaking	A		6) Inspect condition and mounting of cab guard and hopper door shield	A	
7) Check all Containers in hold downs & ratchets	A/E		7) Operate ejector system, lubricate all Clevis pins and control cables. Inspect all steel lines, hoses, control valve and cylinders for leaks.	A		7) Lubricate and inspect wear and damage hopper door, hinge pins, fasteners, bolts, stoppers	A	
ROLLOFF			TAILGATE INSPECTION			OVERHEAD HOIST		
1) Lubricate and inspect rollers	A		1) Inspect bottoms, sides, steps, channels for damage	A		1) Inspect box fasteners and mounts for damage	A	
2) Lubricate and inspect sheaves, pins, and cable blocks	A/E		2) Inspect all cylinder hubs and anchors for damage	A		2) Inspect rearing cylinder and winch	A	
3) Inspect hoist cable for damage	A/E		3) Lubricate all cylinders, pivots, pins and bushings	A		3) Inspect and lubricate sheaves, pulleys, and pins	A	
4) Inspect rearing cylinders for signs of leaking and lubricate as needed	A		4) Inspect blades (if applicable) for damage, cracks, etc.	A		4) Inspect cables and hook for damage	A	
5) Operate and raise hoist or flatbed, lubricate and inspect all control linkage and piston pivot points	A		5) Lubricate pivot points and bushings (if applicable)	A		5) Operate system, check valve cylinders, hoses and steel	A	
6) Inspect hoist up alarm	ALL		6) Operate cycle mechanisms (if applicable) lubricate and inspect all rollers, roller tracks, linkages	A		6) Lines for leaks	A	
TRACTORS			DEFECTS FOUND			7) Check Boom Alarm	A	
1) Inspect operation of Tractor Protection Valve	A/E		1) Inspect all steel lines, hoses, cylinders and operating valves for leaks or wear (as applies)	A		8) Recycle (general)		
2) Inspect operation of Trailer Hand Brake Valve	A/E		8) Raise tailgate, inspect for leaks, check tailgate seal	A		1) Inspect all hoisting and dumping mechanisms	A	
3) Inspect operation of Trailer Air Hoses	A/E		9) Lubricate and inspect tailgate hinges, pins, locking devices. Check welds for cracks and defects	A		2) Lubricate all pivot points, pins, bushings and rollers	A	
4) Inspect operation of Glad Hands and Seals	A/E		10) Lower tailgate, ensure square fit	A		3) Operate and inspect all hoses, steel lines, operating valves and cylinders. Check for wear and leaks	A	
5) Inspect operation of Light Cord & Plug	A/E		11) Check Tailgate Alarm	A		4) Right side valve, check door and safety chains	A	
6) Lubricate & inspect 5th Wheel, jaws, latch & mounting	A/E					5) Check Hoist Alarm	A	

ALTERNATE ANNUAL D.O.T. INSPECTION CERTIFICATION

AFTER COMPLETION OF INSPECTION, IF ALL SHADED CODE COLUMN ITEMS ARE IN COMPLIANCE, THIS QUALIFIES AS THE FEDERAL ANNUAL INSPECTION FORM. COMPLETE THIS BOX FOR CERTIFICATION.

DATE OF INSPECTION: _____
 NAME AND ADDRESS OF MOTOR CARRIER WHERE THE INSPECTION REPORT IS MAINTAINED: _____

THIS VEHICLE HAS PASSED AN ANNUAL INSPECTION CONDUCTED IN ACCORDANCE WITH 49 CFR, PART 396.17, FMCSR

AUTHORIZED SIGNATURE _____

NOTE ALL REPAIRS ON REPAIR ORDER. NOTIFY SUPERVISOR OF ANY MAJOR PROBLEMS IMMEDIATELY I HAVE CHECKED ALL OF THE ABOVE AND NOTED ALL DEFECTS REALIZING MANY MAY CONTRIBUTE TO THE SAFE OPERATION OF THIS VEHICLE

MECHANICS SIGNATURE _____ DATE _____
 MANAGERS/SUPERVISORS APPROVAL _____ DATE _____

Shop

Form # 170

VEHICLE OUT OF SERVICE

Vehicle Number _____

Date Out _____ Date In _____

Out of Service By _____

Estimate of Repair Cost _____

Date Parts Ordered _____

Vendor Used For Parts _____

Vendor Used For Service _____

Reason For Repair _____

J Vehicle Out of Service

Form # 209

PARTS ORDER REQUEST FORM 21001

DATE REQUESTED: _____ WO# _____

TRUCK#: _____ VIN#: _____

PARTS NEEDED: _____

ORDERED FROM: _____

COMMENTS: _____

REQUESTED BY: _____

PLEASE ATTACH THIS SHEET TO THE VCR OR REPAIR ORDER FOR THE ABOVE TRUCK.

donc@NorthStarForms.com (877) 499-0492 Form #209

K Parts Order Request Form

Shop

Form # 249Gen


EQUIPMENT NO: _____ DATE OF REPAIR ____/____/____				RO No: _____			
ENGINE HOURS _____		MACHINE TYPE _____					
LOCATION NO: _____		Continued from RO: _____		HEAVY EQUIPMENT REPAIR ORDER			
QUAN	PART NO.	PART	PRICE EACH	EXTENDED AMOUNT	REPAIR DESCRIPTION	LABOR HOURS	
					Complaint	IN	OUT
					Cause	IN	OUT
					Correction	IN	OUT
					Complaint	IN	OUT
					Cause	IN	OUT
					Correction	IN	OUT
					Complaint	IN	OUT
					Cause	IN	OUT
					Correction	IN	OUT
					Complaint	IN	OUT
					Cause	IN	OUT
					Correction	IN	OUT
					Complaint	IN	OUT
					Cause	IN	OUT
					Correction	IN	OUT
TOTAL PARTS COST →					TOTAL LABOR HOURS →		
Gallons of Motor Oil Used _____				Gallons of Gear Oil Used _____			
Gallons of Hydraulic Oil Used _____				Gallons of Anti-Freeze Used 50-50 _____			
Gallons of Transmission Oil Used _____				Gallons of Extended Life Anti-Freeze Used _____			
Mechanic Signature _____				Manager Signature _____			

L

Heavy Equipment Repair Order

Shop

Form # 250

 Your Logo Here **Container Shop Work Order**

Name _____ Date _____

Time In _____ Time Out _____

Repair _____

Time In _____ Time Out _____

Repair _____

Time In _____ Time Out _____

Repair _____

Time In _____ Time Out _____

Repair _____


Time In _____ Time Out _____

Repair _____

www.NorthStarForms.com Form #250.2111

M Container Shop Work Order

Form # 255

 Your Logo Here

TRAILER REPAIR REQUEST

DRIVER: _____ HUB METER: _____

CONTRACTOR: _____ DISTRICT: _____

TRAILER: _____ YARD/LOCATION: _____

VAN FLATBED CHASSIS WALKING FLOOR END DUMP CONTAINER TANK

✓ Check Each Item as "OK" or "NEEDS REPAIR"

OK	Needs Repair	ITEM	OK	Needs Repair	ITEM
		Front			Right Side
		Electric/Air Connections			Reflectors
		Headerboard			Wheels/Lugs
		5th Wheel Plate/King Pin			Brakes
		Ladders/ Catwalks			Tires
		Lights			Lights
		Other			Landing Gear
		Left Side			Other
		Landing Gear			Underside
		Lights			Frame/Crossmembers
		Tires			Springs/U-Bolts
		Brakes			Electrical Wiring
		Wheels/Lugs			Airlines/Hoses
		Reflectors			Spare Tire/Rack/Chains
		Other			Brakes
		Rear			Hydraulic Leaks
		Lights			Walking Floor
		Stop/Turn/Tail Lights			Other
		Reflectors			Air Tanks
		Mud Flaps			Drain Cables
		Rear Bumper			Valves External
		Doors/Latches			Brake Can
		Other			Other
		Interior			Exterior
		Floor			Damage to Box
		Sides			Tarps/Stops/Cranks
		Roof			Can locks locked
		Special Equipment			Special Equipment
		Other			Other

Comments/ Description: _____

Requested By: _____ Date: _____


Repaired By: _____ Date: _____

www.NorthStarForms.com Form #255

N Trailer Repair Request

Shop

Form # 250Gen



VEHICLE REPAIR ORDER

Mechanic's Signature _____

Your Logo Here

Equipment No: _____ Date of Repair: _____
 Location No: _____ Engine Hours: _____
 Continual Form Repair Order No: _____ Engine Miles: _____

REPAIR ORDER NO. **R-**

REPAIR CLASS	PARTS USED	Estimated	REQUESTED REPAIRS	Work Order Code	Employee Number	Record Time/Hrs
1 - SCHEDULED	PART NUMBER	DESCRIPTION	QTY	PRICE EACH	AMOUNT	Comments/Task
01 - SCHEDULED						Complaint
02 - NON-SCHEDULED						Complaint
03 - REWORK						Complaint
04 - W/O						Complaint
05 - P-31 INSPECTION						Complaint
06 - LUBRICATION						Complaint
07 - PRESENCE ANSP						Complaint
08 - FOUND ON P-31						Complaint
09 - BREAKDOWN						Complaint
10 - ROAD CALL						Complaint
11 - ROUTINE REPAIR						Complaint
12 - NON-ADDRESS VEH						Complaint
13 - NON-ADDRESS VEH						Complaint
14 - CAPITAL IMPROVE						Complaint
15 - CONVERSION						Complaint
16 - MODIFICATION						Complaint
17 - ACCIDENT/INJURY						Complaint
18 - ACC-REPORTED						Complaint
19 - MAKEUP RECALL						Complaint
20 - STATUTORY ANSP						Complaint
21 - STATE MODIFICATION						Complaint
22 - THEFT						Complaint
23 - VANDALISM						Complaint
24 - WARRANTY						Complaint
25 - MAKEUP RECALL						Complaint
26 - NATIONAL CASES						Complaint

TOTAL PARTS COST →

COMMENTS

REPAIR SITE:

LUBRICANTS USED

01 - FACILITY
 02 - FIELD
 03 - TERMINAL
 04 - OUTSIDE COMPANY

DATE: ____/____/____

FOR OFFICE USE ONLY

DATE RECEIVED BY: _____

DATE ENTERED: _____

TOTAL LABOR HOURS →


P Vehicle Repair Order, 2 page

SYSTEMS CODES

PREVENT. MAINT.	WHEEL/HUB/BRAKE	42 = COOL. LINE/HOSE 43 = COOLANT VALVE 44 = EXHAUST SYSTEM 45 = FAN SHROUD 46 = FAN/FAN CLUTCH 47 = OIL COOLER 48 = RADIATOR 49 = SHUTTER 4A = THERMOSTAT 4C = WATER MANIFOLD 4E = WATER PUMP 4L = OTHER (COOLING)	67 = GLASS 68 = HEAT/VENTIL. 69 = MIRROR 6A = MIRROR 6C = SEAT 6E = WIPER/WASHER 6L = OTHER (CAB)	DRIVE TRAIN	HYDRAULICS	INDIRECT
01 = 14 DAY PM 02 = 30 DAY PM 03 = AUTO TRANS SVC 04 = HYDRAULIC SVC 05 = BEARING/TURN SERV 06 = ENGINE TUNEUP 07 = WINTERIZATION 08 = ANTI DOT INSPE 09 = ROD/MAN BEARING IMPCT 10 = TRAILER PM RSF 11 = PICKUP TRK SVC	20 = AIR COMPRESSOR 21 = AIR DRYER 22 = AIR LINE/HOSE 23 = AIR TANK 24 = BRAKE CALIPER 25 = BRAKE CHAMBER 26 = BRK LING/PLAD 27 = BRAKE VALVE 28 = DRUM/ROTOR 29 = SLACK ADJUSTER 2A = WHEEL 2B = ADJUSTMENT 2C = WHEEL BEARING 2E = WHEEL HUB 2H = WHEEL SEAL 2L = OTHER (W/H/R)	50 = AXLE HOUSING 51 = AXLE SHAFT 52 = CENTER BEARING 53 = CLUTCH 54 = CLUTCH LINKAGE 55 = DIFFERENTIAL 56 = DRIVE LINE 57 = POWER DIVIDER 58 = SHFT LINKAGE 59 = TRANS. MOUNT 5A = TRANS. AUTO 5C = TRANS. MANUAL 5E = U-JOINT 5L = OTHER (E/TRAN)	70 = AXLE TENSIONER 71 = BATTERY 72 = FLASHER 73 = IGNITION 74 = LIGHT 75 = REFLECTOR 76 = SERIES/PAR SW. 77 = STARTER 78 = SWITCH 79 = VOLT. REGULAT 7A = WIRING 7L = OTHER (ELECT)	ENGINE	ELECTRICAL	INDIRECT
11 = NEW TIRE - FRONT 12 = RECAP - FRONT 13 = NEW TIRE - REAR 14 = RECAP - REAR 15 = TIRE REPAIR	30 = ACCEL. LINKAGE 31 = ENGINE 32 = ENGINE BRAKE 33 = ENGINE MOUNT 34 = FUEL INJECTOR 35 = FUEL LINE/SENSE 36 = INJECTION PUMP 37 = MANIFOLD 38 = OIL LINE/HOSE 39 = STOP CABLE 3A = THROTTLE CABLE 3C = TURBOCHARGER 3L = OTHER (ENGINE)	60 = CAB EXTERIOR 61 = CAB INTERIOR 62 = CAB JACK/CYL. 63 = CAB LADDER 64 = CAB MOUNT 65 = DOOR 66 = GAUGE/INSTR.	80 = BODY MOUNT 81 = FILL ARM 82 = FIFTH WHEEL 83 = FIFTH WHEEL 84 = LIN. SHIELD 85 = PACKER BLADE 86 = ROPS/OUT PANEL 87 = ROCKABLE/ROCK 88 = TRAILER BODY 89 = TR. TOP DOOR 8A = TRUCK BODY 8C = WINCH 8E = TRAILER DOOR 8H = SWEEPER BROOM	TIRES/TUBES	SAFETY/ACCESS	INDIRECT
10 = AIR INDUCT. SYS 11 = CROSSMEMBER 12 = FRAME 13 = FRONT AXLE 14 = FUEL TANK 15 = GUARD/BRACKET 16 = HORN/PLN (JAKE) 17 = POWER STEERING 18 = SPRING 19 = STEERING GEAR 1A = STEERING LINKAGE 1C = SUSPENSION 1E = TORQUE ARM 1H = TRUNNION	01 = FACILITY 02 = FIELD 03 = TERMINAL 04 = OUTSIDE COMPANY	COOLING	INDIRECT			

Shop

Form # 250

 **Your Logo Here Container Shop Work Order**

Name _____ Date _____

Time In _____ Time Out _____

Repair _____

Time In _____ Time Out _____

Repair _____

Time In _____ Time Out _____

Repair _____

Time In _____ Time Out _____

Repair _____

Time In _____ Time Out _____

Repair _____

Time In _____ Time Out _____

Repair _____

Time In _____ Time Out _____

Repair _____


Time In _____ Time Out _____

Repair _____

www.NorthStarForms.com Form #250.2111

Q Container Shop Work Order

Form # 270Gen



253651

VEHICLE INSPECTION FORM

UNIT # _____ DATE _____

PASS	FAIL	
<input type="checkbox"/>	<input type="checkbox"/>	CAB CLEANLINESS / EXTERIOR CLEAN / WINDOWS & MIRRORS NON-DAMAGED
<input type="checkbox"/>	<input type="checkbox"/>	EXISTING / NEW DAMAGE
<input type="checkbox"/>	<input type="checkbox"/>	HOPPER / BLADE CLEAN
<input type="checkbox"/>	<input type="checkbox"/>	PAPERWORK (INSURANCE CARD, DOT CARD, REGISTRATION, AND INSPECTION DOCUMENTATION)
<input type="checkbox"/>	<input type="checkbox"/>	SAFETY EQUIPMENT (TRIANGLES, SPILL KIT, CAMERA, FIRE EXT., SEAT BELTS)
<input type="checkbox"/>	<input type="checkbox"/>	VCR FILLED OUT PROPERLY
<input type="checkbox"/>	<input type="checkbox"/>	ENGINE COMPARTMENT / CYLINDER WELLS FREE OF DEBRIS
<input type="checkbox"/>	<input type="checkbox"/>	TIRES / LUGS / RIMS IN COMPLIANCE
<input type="checkbox"/>	<input type="checkbox"/>	HOIST / BODY UP / TAILGATE / REVERSE ALARMS WORKING
<input type="checkbox"/>	<input type="checkbox"/>	ARMS / FORK UP ALARMS WORKING
<input type="checkbox"/>	<input type="checkbox"/>	HEADLIGHTS, SIGNALS, BRAKE, MARKER, LP, WORK ETC. - IN WORKING ORDER

COMMENTS:


INSPECTED BY: _____

(877) 499-0492 DONC@NORTHSTARFORMS.COM FORM NO. 270.GEN

R Trailer Repair Request

Shop

Form # 280



FORKLIFT OPERATOR'S DAILY CHECKLIST
(Complete Before the Start of Each Shift)

Your Logo Here

DATE	TRUCK NO.	BUILDING NO.	SHIFT
<input type="checkbox"/> INTERNAL COMBUSTION	<input type="checkbox"/> ELECTRIC	HOUR METER START	END TOTAL HRS.
OPERATOR'S SIGNATURE		SUPERVISOR'S SIGNATURE	

CHECK ANY DEFECTIVE ITEM WITH AN X AND GIVE DETAILS BELOW

ACCELERATOR	HOUR METER
ALARMS	HYDRAULIC CONTROLS
BATTERY CONNECTOR	LIGHTS - HEAD AND TAIL
BATTERY - DISCHARGE INDICATOR	LIGHTS - WARNING
BELTS	MAST
BRAKES - PARKING	OIL LEAKS
BRAKES - SERVICE	OIL PRESSURE
CABLES	OVERHEAD GUARD
ENGINE OIL LEVEL	RADIATOR LEVEL
FORKS	SAFETY EQUIPMENT
FUEL LEVEL	STEERING
GUAGES	TIRES
HORN	UNUSUAL NOISES
HOSES	OTHER _____

DETAILS:

dnc@northstarforms.com (877)499-0492 MAINTENANCE COPY White FORM 280

Form # 306

PURCHASE ORDER

Company Name
Address
City, State Zip

PURCHASE ORDER

2012 -

This NUMBER MUST APPEAR on INVOICE and ALL Shipping Papers

TO _____

SHIP TO ABOVE UNLESS OTHERWISE NOTED HERE

DATE	ORDER PHONED TO	DATE REQUIRED	FOR	SHIP VIA		
ITEM	PART NO.	QUAN. ORDER	QUAN. REC'D	DESCRIPTION	UNIT PRICE	PRICE EXTENDED
1						
2						
3						
4						
5						
6						
7						
8						
9						
INVOICE #					TOTAL	

000 - General	52125 - Operating Supplies	70110 - Contributions	70203 - Travel
100 - Roll Off	52135 - Equip & Maint Rep	70150 - Utilities	70206 - Meals
200 - Residential	52140 - Tires	70165 - Communications Office	70209 - Photo Supplies
210 - Recycling	52142 - Fuel Expense	70185 - Postage	70210 - Office Supplies and Equip
300 - Commercial	52146 - Oil and Grease	70195 - Dues and Subscriptions	70396 - Coffee Bar
800 - Sanitation	52147 - Outside Repairs	70201 - Entertainment	70345 - Security
12002 - Bulk Fuel	52182 - Towing		
51175 - Equip/Vehical Rental	52185 - Lodging		
51295 - Licenses	55125 - Container Oper Supp		
52045 - Contract Labor	55135 - Container Repairs		
52086 - Safety and Training	57125 - Sanitation Supplies		
52087 - Drug Screening	57147 - Bldg & Property		
52090 - Uniforms	57357 - Permits		
52120 - Parts and Materials	70095 - Empl & Commun Activ		

I certify that this purchase is of reasonable price and quality.

BUYER

I certify that this purchase was received and checked in as ordered.

RECEIVER _____ DATE _____

APPROVED: _____

DISTRICT MANAGER _____ DATE _____

NORTH STAR FORMS, LLC (877) 499-0492 306.2012

S Forklift Operator's Daily Checklist, triplicate

T Purchase Order

Shop

Form # Next Service Due

NEXT SERVICE DUE

HOURS

Please indicate on your DIR when the machine approaches these hours.

X

Next Service Due

